



RAJASTHAN TECHNICAL UNIVERSITY, KOTA

Rawatbhata Road, Kota-324010, KOTA

Tele-0744-2473003, Fax-0744-2473857

F(2)/Gr. Aff. Fee/2013/ 14009 - 14

Dated 12/12/2013

-:Office Order:-

Under the approval of Board of Management in its 18th meeting vide agenda no.18.4(i) dt. 07-09-2013, following affiliation fee rules are being notified.

AFFILIATION FEE RULES

Short title, extent and commencement –

- (i) These rules shall be called as Rajasthan Technical University-“Affiliation Fee Rules”.
- (ii) They shall be deemed to have come into force from the date of approval from Board of Management.
- (iii) These rules shall apply to all affiliated institutes of Rajasthan Technical University, Kota.

Definitions –In these rules, unless there is anything repugnant in the subject or context:

- (a) “AICTE” means All India Council for Technical Education, New Delhi.
- (b) “COA” means Council of Architecture.
- (c) “RTU” means Rajasthan Technical University, Kota.
- (d) “EOA” means Extension of Approval.
- (e) “Govt.” means State Government, Rajasthan.
- (f) “Co-Ed” means Co-Education.
- (g) “NSC” means National Saving Certificate.
- (h) “FDR” means Fixed Deposit Reserve.
- (i) “BOI” means Board of Inspection.
- (j) “NOC” means No Objection Certificate.

Affiliation refers to a particular academic session in which an institute shall be allowed by the university to run a course/programme and to seek admission of students for the prescribed duration. In the cases where affiliation is withdrawn (dis-affiliation, termination, suspension or voluntary), the institute shall not be allowed to admit the students and run the course from that session onwards. However, the students enrolled in the previous years shall continue to study in the institute or shall be transferred to other institutes as decided by the university for the remaining term of the prescribed course.

1. AFFILIATION APPLICATION:

Each institute shall apply for affiliation of programme in the prescribed format every year, along with the affiliation fee calculation sheet (one for each programme). Last date for submitting the affiliation fee without penalty is 31st Dec. of preceding academic session.

Signature
13/12/13



RAJASTHAN TECHNICAL UNIVERSITY, KOTA

Rawatbhata Road, Kota-324010, KOTA

Tele-0744-2473003, Fax-0744-2473857

2. AFFILIATION FEE:

The affiliation fee for proposed courses starting in an academic session shall be charged on the basis of intake approved by approving authority (AICTE/COA).

S. N	PARTICULARS	AFFILIATION FEE
1	B.TECH OR B.ARCH	Rs. 50000/- for first course (branch) of each programme and Rs. 25000/- for every subsequent course(branch)
2	MBA OR MCA OR BHMCT	Rs. 50000/- for each programme
3	M.TECH.	Rs.25000/- for each course (specialization)
4	DUAL DEGREE	Rs. 50000/- for each programme
5	INTEGRATED PROGRAMME	Rs. 50000/- for each programme
6	VARIATION OF INTAKE	Rs. 25000/- for any variation in intake in existing programme(increase/decrease) up to 30 seats or fraction thereof , not applicable to the cases of opening and closure of course/programme

3. PENALTIES ON LATE PAYMENT OF AFFILIATION FEE:

S.N	Date of Deposit of Amount	Penalty
1	31 ST DEC. OF PRECEEDING ACADEMIC SESSION	No Penalty
2	FROM 1 ST JAN. TO 30 TH APR.	Equal to outstanding affiliation fee
3	FROM 1 ST MAY TO 7 TH JULY	Equal to double the outstanding affiliation fee
4	FROM 8 TH JULY AFTERWARDS	Equal to triple the outstanding affiliation fee

4. INSPECTION FEE:

An inspection fee of Rs. 15000/- per faculty (such as Engg., Management, MCA, Hotel Management, Architecture etc.) shall be paid by the college for each inspection, re-inspection and sudden inspection carried out by the University for the affiliation purpose.



RAJASTHAN TECHNICAL UNIVERSITY, KOTA

Rawatbhata Road, Kota-324010, KOTA

Tele-0744-2473003, Fax-0744-2473857

5. BOOK KEEPING:

Separate accounts shall be maintained for each programme. However, B.Tech. and M. Tech. programs may be clubbed together as Engineering.

6. ADJUSTMENT OF BALANCES:

S.N	Category	Permissibility
1	From one society to other society	Not Permitted
2	Within colleges of same society	Permissible from date of application received in the University
3	Within I and II shift of a college	Permissible from date of application received in the University
4	Within programmes of a college	Permissible from date of application received in the University
5	For the same programme	Permissible from retrospective date

7. REFUND:

A society may claim refund of its surplus balance. However a deduction of 10% of the surplus balance shall be made towards administrative charges.

8. CHARGEABILITY OF FEE FOR SPECIAL CASES:

Category	Provisions
Category A: A society proposes a new or existing programme but does not get AICTE/COA approval/EOA.	Affiliation fee not applicable
Category B: A society proposes a new or existing programme, gets AICTE/COA approval/EOA but (i) does not get permission from government/RTU to fill seats OR (ii) voluntarily does not participate in counseling and seeks no admission provided that affiliation inspection has not been carried out by the University.	Affiliation fee not applicable
Category C: An institute with new or existing programme participates in counseling and does not get any admission by all means.	Full affiliation fees applicable
Category D: In cases where increase/ reduction/ merger of intake is imposed by AICTE/COA/RTU/Govt. or any other regulating authority.	Fee for variation of Intake shall not be applicable.



RAJASTHAN TECHNICAL UNIVERSITY, KOTA

Rawatbhata Road, Kota-324010, KOTA

Tele-0744-2473003, Fax-0744-2473857

9. CLOSURE:

'Closure' shall apply to institutes which have run the programme/course(s) for one or more academic session.

Institutes willing to close a programme/course(s) shall formally apply for NOC for closure fulfilling requirements of AICTE and as per guidelines issued by RTU along with prescribed fee for NOC.

10. ISSUE OF NOC:

An institute seeking NOC for following purposes mentioned below shall have to pay NOC fee as below. Final permission shall be granted by AICTE. If not permitted, the fee for NOC may be transferred to next session/s.

Particulars	Fee for NOC(s)
Change of Name of Institute	Rs. 50000/-
Change of location/address	Rs. 50000/-
Conversion from "Women only" to "Co-Ed"	Rs. 50000/-
Closure of Course(s)/branch/each Programme	Rs. 50000/-
Closure of Institution	Rs. 50000/- for each programme, subject to a maximum of Rs. 1.5 lacs

11. ENDOWMENT FEE :

Endowment Fee will be Rs.5,00,000/- (Rs. Five lacs only) in the form of NSC/FDR from each private institute.

12. GRIEVANCE REDRESSAL:

Any special case for consideration, grievance or waiver application shall be put up for recommendation of BOI and subsequent approval of competent authority.

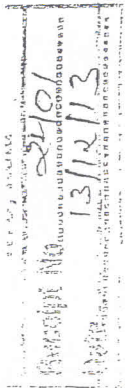
Sd/-

Registrar

Copy to:-

- 1- Joint Secretary, Tech. Edu. Govt. of Raj. Secratariat, Jaipur
- 2- PS. To HVC, RTU, Kota
- 3- Finance Officer, RTU, Kota
- 4- PA to Registrar, RTU, Kota
- ✓ 5- Director (Acad., RTU, Kota)
- 6- Web Master- for publishing on website.

Registrar



Rajasthan Technical University, Kota

राजस्थान तकनीकी विश्वविद्यालय, कोटा

Rawatbhata Road, Akelgarh Kota - 324010

Ph No.-0744-2473903 Fax No.- 0744-2473033, e-mail ID financeofficer@rtu.ac.in

लेखा/132/14वीं वित्त समिति/2015-16/1510-35

दिनांक 12-7-15
21

कार्यालय आदेश

वित्त समिति की 14वीं बैठक-दिनांक 29.05.2015 में बिन्दु संख्या 14.3 पर समिति द्वारा लिये गये सार मूल्य सूचकांक एवं तत्सम्बंधी कार्यों की लागतों में वृद्धि होने से सम्बद्धता शुल्क एवं अनापत्ति त्र जारी करने सम्बंधी दरों को निम्नानुसार संशोधित किये जाने की स्वीकृति जारी की जाती है:-

(A) AFFILIATION FEE:-

S.No.	Particulars	Existing Affiliation Fee	Revised Affiliation Fees
1.	B.TECH OR B.ARCH	Rs. 50000/- for first course (branch) of each programme and Rs. 25000/- for every subsequent course (branch)	Rs. 100000/- for first course (branch) of each programme and Rs. 50000/- for every subsequent course (branch)
2.	MBA OR MCA OR BHMCT	Rs. 50000/- for each course Programme	Rs. 100000/- for each course Programme
3.	M.TECH	Rs. 25000/- for each course (Specialization)	Rs. 50000/- for each course (Specialization)
4.	DUAL DEGREE	Rs. 50000/- for each programme	Rs. 100000/- for each programme
5.	INTEGRATED PROGRAMME	Rs. 50000/- for each programme	Rs. 100000/- for each programme
6.	VARIATION OF INTAKE	Rs. 25000/- for any variation in intake in existing programme (increase/decrease) up to 30 seats or fraction thereof, not application to the cases of opening and closure of course/programme	Rs. 40000/- for any variation in intake in existing programme (increase/decrease) up to 30 seats or fraction thereof, not application to the cases of opening and closure of course/programme

(B) ISSUE OF NOC:-

S. NO.	Particulars	Existing Fee for NOC(S)	Revised Fee for NOC(S)
1.	Change of Name of Institute	Rs. 50000/-	Rs. 100000/-
2.	Change of location/address	Rs. 50000/-	Rs. 100000/-
3.	Conversion from "Women only" to "Co-Ed"	Rs. 50000/-	Rs. 100000/-
4.	Closure of Course(s)/branch/each Programme	Rs. 50000/-	Rs. 50000/-
5.	Closure of Institution	Rs. 50000/- for each programme, subject to a maximum of Rs. 1.50 lacs	Rs. 50000/- for each programme, subject to a maximum of Rs. 2.5 lacs

उक्त आदेश राजस्थान तकनीकी विश्वविद्यालय अधिनियम, 2006 की धारा 12(6) के अनुसरण में माननीय महोदय से अनुमोदन प्राप्त के उपरांत जारी किये जाते हैं। उक्त आदेश वित्तीय वर्ष 2015-16 से लागू जकीय महाविद्यालयों/संस्थानों के सम्बंध में उक्त वृद्धि राजस्थान तकनीकी विश्वविद्यालय अधिनियम, 2006 35(vii) के अनुसार राज्य सरकार से पूर्वानुमति प्राप्त कर लागू होगी।

Mang

सदस्य सचिव, वित्त समिति
एवं वित्त नियंत्रक
राजस्थान तकनीकी विश्वविद्यालय
कोटा।



RAJASTHAN TECHNICAL UNIVERSITY

Akelgarh Rawatbhata Road, Kota-324010 (Raj.)

क्र०:रातवि/अका०/एफ(17)Aff. Fee Rules/बोम-27/17/1701-10

दिनांक 29.05.2017

कार्यालय आदेश

27वीं प्रबंध मण्डल बैठक दि० 11.04.2017 के एजेण्डा क्र० 27.5 से 16वीं वित्त समिति के टेबिल कार्यसूची बिन्दु 16.2 के अनुमोदनापरान्त अखिल भारतीय तकनीकी शिक्षा परिषद, नईदिल्ली की सत्र 2017-18 की Approval Process Handbook के चेप्टर 2 के बिन्दु सं० 5.3 में वर्णित प्रावधानों के तहत किसी पाठ्यक्रम में स्वीकृत प्रवेश क्षमता (Intake) का दूसरे पाठ्यक्रम की प्रवेश क्षमता में समायोजन (Merger) किये जाने पर निम्नांकित शुल्क राशि वसूल किये जाने की स्वीकृति एतद्वारा जारी की जाती है -

Particular	Approved
जिस पाठ्यक्रम की प्रवेश क्षमता (Intake) का (Merger) किया जा रहा है (i.e. closure)	Equivalent to NOC for Closure Fee Rs.50,000/- per programme.
जिस पाठ्यक्रम में प्रवेश क्षमता (Intake) का (Merger) किया जावेगा (i.e. Increase in Intake)	Equivalent to Affiliation Fee Rs.40,000/- applicable for variation in intake in existing programme up to 30 seats or fractions thereof.

सत्र 2017-18 हेतु सम्बद्धता शुल्क भुगतान करने की अंतिम तिथि 31.12.2016 समाप्त होने से, सम्बद्ध महाविद्यालयों/संस्थानों को सत्र 2017-18 हेतु उक्त प्रावधानों के अन्तर्गत समायोजन की स्थिति में राशि के भुगतान को सम्बद्धता नियमों में वर्णित पेनल्टी प्रावधानों से मुक्त रखा जावेगा।

उक्त आदेश तुरन्त प्रभाव से लागू होंगे।

हस्ता०

(प्रो. एच.डी. चारण)

अधिष्ठाता, अकादमिक अफेयर्स

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु :

1. निजी सचिव, माननीय कुलपति महोदय
2. संभागीय आयुक्त-प्रतिनिधि वित्त विभाग, राजस्थान सरकार जयपुर
3. प्रमुख शासन सचिव, तकनीकी शिक्षा विभाग, राज० सरकार जयपुर
4. प्रति कुलपति
5. निजी सहायक, कुलसचिव
6. वित्त नियंत्रक
7. परीक्षा नियंत्रक
8. विश्वविद्यालय से सम्बद्ध समस्त संस्थान
9. वेबमास्टर
10. गार्ड फाईल

(प्रो. एच.डी. चारण)

अधिष्ठाता, अकादमिक अफेयर्स



RAJASTHAN TECHNICAL UNIVERSITY
OFFICE OF THE DEAN ACADEMIC AFFAIRS

No.: RTU/Acad/F(17)59th BOI/18/1322-25

Date: 02.02.2018

OFFICE-ORDER

The 59th Board of Inspection vide agenda item no. 59.6.4 has approved the Change in Name of Course(s) by charging the NOC fees for the closure of course(s) as per the Category B(4) of the office order dated no. F(3)Acctt./132/14th FC/2015-16/1510-35, dated 21.07.2015. However, the affiliation fee, as applicable shall be charged for the changed course(s).

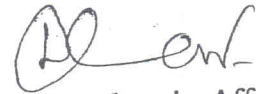
The penalty clause of affiliation fee rules as per Section-3 for "Penalties on Late Payment of Affiliation Fee" of office order no. F(2)/Gr.18/Aff.Fee/2013/14009-14, dated 12.12.2013 shall not be applicable for the changed course(s) for the current session i.e. 2018-19.

This bears the approval of HVC.

Copy to:-

1. PS to HVC
2. Registrar
3. Finance Comptroller
4. Dealing Person/Guard File

Sd/-
Dean, Academic Affairs


Dean, Academic Affairs



RAJASTHAN TECHNICAL UNIVERSITY
OFFICE OF THE DEAN ACADEMIC AFFAIRS

No.: RTU/Acad/F(17)59th BOI/18/1314-17

Date: 02.02.2018

OFFICE-ORDER


The 59th Board of Inspection vide agenda item no. 59.6.2 has approved the Conversion of 2nd shift course (s) into 1st shift course (s) as per the provisions of AICTE APH 2018-19. The NOC fee of Rs.1,00,000/- shall be charged equivalent to the prescribed NOC fee as per the Category-B(3) of the office order dated no. F(3)Acctt./132/14th FC/2015-16/1510-35, dated 21.07.2015.

This bears the approval of HVC.

Sd/-
Dean, Academic Affairs

Copy to:

1. PS to HVC
2. Registrar
3. Finance Comptroller
4. Dealing Person/Guard File


Dean, Academic Affairs



RAJASTHAN TECHNICAL UNIVERSITY
OFFICE OF THE DEAN ACADEMIC AFFAIRS

No.: RTU/Acad/F(17)59th BOI/18/1318-21

Date: 02.02.2018

OFFICE-ORDER

The 59th Board of Inspection vide agenda item no. 59.6.3 has approved the Conversion of Management institutions running PGDM course into MBA course from 2018-19 by charging affiliation fee as per office order dated no. F(3)Acctt./132/14th FC/2015-16/1510-35, dated 21.07.2015.

However, penalty clause of affiliation fee rules as per Section-3 of office order no. F(2)/Gr.18/Aff.Fee/2013/14009-14, dated 12.12.2013 shall not be applicable for the current session i.e. 2018-19.

This bears the approval of HVC.

Sd/-
Dean, Academic Affairs

Copy to:

1. PS to HVC
2. Registrar
3. Finance-Comptroller
4. Dealing Person/Guard File

Dean.
Dean, Academic Affairs



RAJASTHAN TECHNICAL UNIVERSITY
OFFICE OF THE DEAN ACADEMIC AFFAIRS

No.: RTU/Acad/F(17)59th BOI/18/1326-29

Date: 02.02.2018

OFFICE-ORDER

The 59th Board of Inspection vide agenda item no. 59.6.5 has approved the Change in Name/Merger of the Trust/Society/ Company as per AICTE APH 2018-19 and shall be implemented from 2018-19.

The Fees of issuing NOC for the same will be in accordance with the category B(1) of the office order dated no. F(3)Acctt./132/14th FC/2015-16/1510-35, dated 21.07.2015.

This bears the approval of HVC.

Sd/-
Dean, Academic Affairs

Copy to:

1. PS to HVC
2. Registrar
3. Finance Comptroller
4. Dealing Person/Guard File


Dean, Academic Affairs



RAJASTHAN TECHNICAL UNIVERSITY
OFFICE OF THE DEAN ACADEMIC AFFAIRS

No.: RTU/Acad/F(17)59th BOI/18/1330-33

Date: 02.02.2018

OFFICE-ORDER

The 59th Board of Inspection vide agenda item no. 59.6.6 has approved the provision of Break in EOAA/Restoration of EOAA from session 2018-19, as per the provisions of AICTE APH 2018-19 for the Break in EOAA/Restoration of EOAA.

The prescribed fee for the Break in EOAA shall be charged as per the following:

SN	Program	Fee to be charged
1	Break in EOAA for Engineering Program	Rs. 1,00,000/-
2	Break in EOAA for MBA/MCA/BHMCT/Architecture Programs	Rs. 50,000/- each

It was also approved that the institutes, on Restoration of EOAA after Break shall pay the affiliation fee as per the Category-A for the "Affiliation Fee" mentioned in the office order dated no. F(3)Acctt./132/14th FC/2015-16/1510-35, dated 21.07.2015.


On restoration of EOAA, penalty clause of affiliation fee rules as per Section-3 for "Penalties on Late Payment of Affiliation Fee" of office order no. F(2)/Gr.18/Aff.Fee/2013/14009-14, dated 12.12.2013 shall not be applicable for the current session i.e. 2018-19.

This bears the approval of HVC.

Sd/-
Dean, Academic Affairs

Copy to:

1. PS to HVC
2. Registrar
3. Finance Comptroller
4. Dealing Person/Guard File


Dean, Academic Affairs