



**DEAN FACULTY AFFAIRS (IPD, UD TEQIP-III, RTU KOTA)**  
**UNIVERSITY DEPARTMENTS**  
**RAJASTHAN TECHNICAL UNIVERSITY**  
**RAWATBHATA ROAD, KOTA-324010 (RAJASTHAN)**  
*(email id: teqiprtu@gmail.com)*

**Instructions for bidders for each procurement package under UD TEQIP-III**

1. The packages are uploaded and the detail & specifications are provided for individual package as per the TEQIP-III norms.
2. The interested vendors are requested to check the website regularly for update/ modification/or any change in the terms and conditions or any other requirement.
3. Envelope containing the quotations should be properly sealed and shall bear the following details:  
TEQIP-III Project, and PMSS Item code, on the front side of envelope as given:-  
IB No. RTU/UD/TEQIP-III/2019
4. In the event of the specified date for submission of quotations being declared a holiday, the quotations will be received up to 5:00 P.M on the next working day.
5. Any quotations received after the deadline for submission of quotations prescribed, will not be considered.
6. No credit will be given to earlier deliveries and quotations offering delivery beyond the stipulated delivery period will be treated as non-responsive.
7. The supplier shall seal the original copy of the quotations in envelopes, duly marking the envelopes with the address as mentioned below:  
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8. Supplier must provide the contact details such as Contact Person, Complete address, Tel. No. / Mobile No. E-Mail ID, TAN No., TAX No, PAN No., GST No....etc.
9. All the taxes, levies, duties, AMC's and various overhead charges if any, shall be mentioned while submitting the offer.
10. Completion Certificates of past supplies, Warranty/ Defect Liability, Drawings, Dispute Resolution, Arbitration, Force Majeure, Historical data in relation to the tender like annual reports, turn over detail etc can be submitted with the quotations, as a supporting document.
11. The Prices Ex. RTU Kota should be quoted in Indian Rupees only.
12. Penalty for late delivery will be levied as per the RTU/TEQIP-III norms & conditions.
13. Award of contract notwithstanding the above mentioned conditions, UD TEQIP-III reserves the right to accept or reject any quotations/ package(s) to cancel the procurement packages and reject all quotations at any time prior to the award of contract.
14. Venue for Opening of quotations is Dean Faculty Affairs & Institute Project Director (IPD UD TEQIP-III), University Departments, Rajasthan Technical University, Kota – 324010, Rajasthan.