



# Rajasthan Technical University

Akelgarh, Rawatbhata Road, Kota

## INVITATION LETTER

Package Code: TEQIP-III/2019/RJ/rtur/54

Current Date: 29-Jun-2019

Package Name: ETAP Software

Method: Shopping Goods

To,

**Sub: INVITATION LETTER FOR ETAP Software**

Dear Sir,

Sr. No	Item Name	Quantity	Place of Delivery	Installation Requirement (if any)
1	Software Engineering Tools (Case Tools)	1	Coordinator, TEQIP-III RTU (ATU) Office of TEQIP-III, First Floor, VC Secretariat, Rajasthan Technical University, Rawatbhata Road, Akelgarh, Kota-324010 (Raj.)	YES
2	Software Engineering Tools (Case Tools)	1	Coordinator, TEQIP-III RTU (ATU) Office of TEQIP-III, First Floor, VC Secretariat, Rajasthan Technical University, Rawatbhata Road, Akelgarh, Kota-324010 (Raj.)	YES

2.	Government of India has received a credit from the International Development Association (IDA) towards the cost of the <b>Technical Education Quality Improvement Programme [TEQIP]-Phase III</b> Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.	
3.	Quotation	
	3.1	The contract shall be for the full quantity as described above.
	3.2	Corrections, if any, shall be made by crossing out, initialling, dating and re writing.

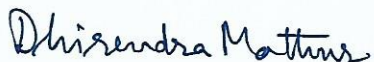
	3.3	All duties and other levies payable by the supplier under the contract shall be included in the unit price
	3.4	Applicable taxes shall be quoted separately for all items.
	3.5	The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
	3.6	The Prices should be quoted in Indian Rupees only.
4.		Each bidder shall submit only one quotation.
5.		Quotation shall remain valid for a period not less than <b>60</b> days after the last date of quotation submission.
6.		Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which
	6.1	are properly signed; and
	6.2	Confirm to the terms and conditions, and specifications.
7.		The Quotations would be evaluated for all items together
8.		Award of contract: The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
	8.1	Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
	8.2	The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
9.		Payment shall be made in Indian Rupees as follows: <b>Satisfactory Delivery &amp; Installation - 10% of total cost (August 12, 2019)</b> <b>Satisfactory Acceptance - 90% of total cost (August 12, 2019)</b>
10.		Liquidated Damages will be applied: <ul style="list-style-type: none"> <li>• Liquidated Damages Per Day Min % : 0.1</li> <li>• Liquidated Damages Max % : 10</li> </ul>
11.		All supplied items are under warranty of <b>12</b> months from the date of successful acceptance of items and AMC/Others is <b>Not Required..</b>
12.		The items covered under this invitation are required to be delivered & installed at RTU Kota within 30 days from the date of issue of Purchase Order.
13.		<i>The sealed bid, complete in all respects, must reach, <b>Coordinator, TEQIP-III, RTU (ATU), VC Secretariat, Rajasthan Technical University, Rawatbhata Road, Akelgarh, Kota-324010</b> latest by <b>19 July 2019 up to 16:00 hrs.</b>, failing which it would be summarily rejected. RTU will not be responsible for postal delay or non-receipt of quotation.</i>
14.		The quotation would be opened on <b>19 July 2019 at 16:00 hrs.</b> at <b>Coordinator, TEQIP-III, RTU (ATU), VC Secretariat, Rajasthan Technical University, Rawatbhata Road, Akelgarh, Kota-324010</b> in the presence of bidder representatives who choose to attend the opening. The bidder representatives who are present shall sign an Attendance sheet evidencing their attendance.
15.		Bidder must quote the Financial Rate strictly as per financial Quotation format provided at <b>Annexure-IV.</b>
16.		Detailed specifications of the items are at <b>Annexure-I.</b>
17.		Training Clause (if any) <b>YES</b>



18.	The bidders must provide a certificate indicating their adherence to all the clauses of the bid as per format in <b>Annexure-II</b>
19.	The bidders must provide a Technical Compliance Report per format in <b>Annexure-III</b>
20.	Testing/Installation Clause (if any) <b>YES</b>
21.	Performance Security shall be applicable: <b>10%</b> It should be valid till 30 days after expiry of warranty period of one year and agreement signed within 15 days from the date of issue of purchase order.
22.	To ensure the price justification of the above proprietary item, bidder shall attach copies of the similar nature of recent purchase orders (minimum two) preferably issued by the government /semi government institutions / autonomous bodies.
23.	Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for
24.	We look forward to receiving your quotation and thank you for your interest in this project.

  
(Authorized Signatory)

Name & Designation



**Coordinator, TEQIP-III (ATU)**  
**Rajasthan Technical University**  
**Kota (Rajasthan)**

**Annexure I**

<b>Sr. No</b>	<b>Item Name</b>	<b>Specifications</b>
1	Software Engineering Tools (Case Tools)	<b>ETAP Version (Latest version) : 10 users</b> <b>50 Bus Educational Bundle:</b> 1) Base Package 2) Load Flow / Voltage Drop 3) Short - Circuit ANSI / IEC 4) Harmonics 5) Star- Protective Device Coordination 6) Transient Stability 7) Optimal Power Flow 8) Wind Turbine Generator and PV Array
2	Software Engineering Tools (Case Tools)	Freight & Forwarding @ 1.5%; Installation & commissioning and Orientation(2 days) of ETAP Software and Training at your premises



## COMPLIANCE STATEMENT FOR VARIOUS CLAUSES IN BID

Package No.-----


S. No.	Clause mentioned in Invitation letter	Please mention Agreed /Not Agreed	Remarks
1.	Payment Terms		
2.	Delivery Period – 30 days		
3.	Warranty – 12 Months		
4.	Bid Validity – 60 days		
5.	Training		
6.	Testing/ Commissioning/ Installation included		

## Signature of Supplier

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No: \_\_\_\_\_



**TECHNICAL COMPLIANCE STATEMENT**

Package No.-----

S. No.	Technical Specification of the equipment asked in the bid	Technical Specification of the equipment offered by the bidder with Model No.	Remarks
1.	As per detailed specifications in Annexure I		

Note: Bidder must give the Model No. of each furniture items quoted along - with original literature

**Signature of Supplier**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No: \_\_\_\_\_



**FORMAT FOR QUOTATION SUBMISSION**  
(In letterhead of the supplier with seal)

Date: \_\_\_\_\_

To: \_\_\_\_\_

Sl. No.	Description of goods \ (with full Specifications)	Qty.	Unit	Unit rate in Rs. (Including Ex Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (Without taxes) (A)	GST %	GST Amount Rs.	Total Price (Including GST) Rs.	Make & Model No. quoted
1.	As per detailed specifications in Annexure I	01	No.						
<b>Total Cost</b>									

Total Price (exclusive of taxes) ( in Words) \_\_\_\_\_

Total Price of Bid (Inclusive of taxes) (In Words) \_\_\_\_\_

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. \_\_\_\_\_  
(Amount in figures) (Rupees \_\_\_\_\_amount in words) within the period specified in the Invitation for Quotations.





We confirm that the normal commercial warranty/ guarantee of **12 months** shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

<b>Note :</b>	
<i>i)</i>	<i>Discount or any other offers affecting the package price must be mentioned here only. Discount or any other offers affecting the package price mentioned at any other place of the bid will not be considered.</i>
<i>ii)</i>	<i>In case of discrepancy between unit price and total price, the unit price shall prevail.</i>
<i>iii)</i>	<i>Bids shall be evaluated based on total price.</i>

**Signature of Supplier**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No: \_\_\_\_\_

