



# Rajasthan Technical University, Kota

राजस्थान तकनीकी विश्वविद्यालय, कोटा

Rawatbhata Road, Akelgarh Kota – 324010

Ph No.-0744-2473913, e-mail ID: [estateofficertu@gmail.com](mailto:estateofficertu@gmail.com)

NIT No.06/2024-25 / 6831

Date: ...17/12/2024

## "NOTICE INVITING TENDER (ON LINE)"

(SR FORM-14. RULE 68 OF GFAR-II)

Rajasthan Technical University (RTU), Kota invites e-tender/bid under Rajasthan Transparency in Public Procurement Act, 2012 & Rules, 2013 for supply/hiring of following goods/services from experienced, technically and financially sound & reputed bidders fulfilling eligibility criteria through e-tendering system as described in the bid document as appended below:-

S. No.	Name of Works	Specifications/scope of work	Estimated cost in Lacs	Bid Security	Tender fee	RISL Processing fee	Work Completion Period
1.	Providing & Fixing of Sign Board at RTU, Kota	As per G-schedule	13.49	27000.00	1000.00	500.00	60 days

Important dates for downloading and submitting the e-tender are as follows:-

Starting Date and time of downloading of bid document	20.12.2024 at 12: 00 Noon
Starting Date and time of on-line submission of bid	20.12.2024 at 12: 00 Noon
Last Date & Time of on-line submission of bid	02.01.2025 at 12: 00 Noon
Last date of physical submission of Bid Security, Tender fee and RISL processing fee	02.01.2025 at 01: 00 PM
Date and time of on-line opening of Prequalification/Technical Bid	02.01.2025 at 03: 30 PM
Date and time of on-line opening of Price Bid in the RTU Kota	To be informed separately

### Instructions to bidder:-

1. The bid documents, terms and conditions may be seen and downloaded from the web site [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in), [www.sppp.raj.nic.in](http://www.sppp.raj.nic.in), [www.rtu.ac.in](http://www.rtu.ac.in).
2. The Interested bidders may submit their on-line bids along with separate Demand Drafts drawn in favour of "Rajasthan Technical University, Kota" payable at Kota towards the cost of Tender Fee (non-refundable), Bid Security and RISL Processing Fee (Non-refundable) demand draft shall be in favour of "Managing Director, RISL" payable at Jaipur.
3. The above demand drafts must reach physically in the office of Estate Officer, RTU Kota on or before last date as mentioned above failing which bids shall not be considered.
4. Bidders, having digital signature certificate (DSC) as per IT Act, 2000 to sign their electronic Bids, shall submit their offer on-line on [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) with in stipulated time and date mentioned herein above. Bids shall not be accepted personally. The Bids will be opened on the same date and time before purchase committee in the presence of bidder or their authorized representative who may be present.
5. In the event of the specified dates being a holiday, the activities assigned on that date may be carried out on next working day on the same time.
6. RTU, Kota is not bound to accept the lowest bid and may reject any bid or any part of the bid without assigning any reason therefore.
7. Bids received after the prescribed time and date will not be considered.
8. Validity: - 90 days from the opening of Technical bid.
9. In case of any query, the undersigned (Estate Officer) may be contacted at 0744-2473913 or e-mail at [estateofficertu@gmail.com](mailto:estateofficertu@gmail.com)

  
Estate Officer



# Rajasthan Technical University, Kota

राजस्थान तकनीकी विश्वविद्यालय, कोटा

Rawatbhata Road, Akelgarh Kota – 324010

Ph No.-0744-2473913, e-mail ID:estateofficertu@gmail.com

NIT No.06/2024-25

Date: .....

## TECHNICAL BID (SR FORM 15, RULE 68 OF GFAR-II)

1.	Bid for (name of works for which the tender is submitted)	Providing & Fixing of Sign Board at RTU ,Kota
2.	Name and address of the firm submitting the tender (Photo ID Proof shall be attached)	.....
3.	Addressed to Procurement Entity	Address: Estate Officer, RTU Kota Contact No. 07442473913 Email id: estateofficertu@gmail.com
4.	NIT No. & Date	.....
5.	The tender fee amounting to Rs. 1000.00 has been deposited vide Demand Draft Number..... Dated..... in favour of " RTU Kota".	
6.	The Bid Security amounting to Rs. 27000.00 has been deposited vide Demand Draft Number..... Dated..... in favour of "RTU Kota".	
7.	The RISL Processing Fee amounting to Rs. 500.00 has been deposited vide Demand Draft Number..... Dated..... in favour of " MD RISL" Jaipur.	
8.	Eligibility Criteria:-	
8.1	Experience (Certificate issued by the competent authority shall be attached):- Details of the experience same nature of work (i.e. related work) of 1 No. work of 80% of the estimated cost or 2 works of 50% of the estimated cost or 03 works of 40% of the estimated cost within last five years Not before Dec.-2019 (Completion certificate issued by competent authority i.e. not below the rank of X-En.is must) (Self Attested Photo copy of all the above documents must be enclosed)	
8.2	(i) Govt. Registration in appropriate class enlistment (Civil Work),	
8.3	Copy of Pan Card Number, G.S.T. Registration Certificate are submitted herewith.	
8.4	Special Condition के बिन्दु संख्या 01 व 02 पर वर्णित आवश्यक प्रमाण पत्र	
9.	Form A, B, C & D as prescribed in Rajasthan Transparency in Public Procurement Rules, 2013 duly signed is also enclosed.	
10	The rates have been quoted after examining the site and the various difficulties likely to be encountered during the execution of work. I have also gone through the Terms & conditions and general rules & direction carefully and agree to abide by those.	

### Enclosures:-

- (i) Copy of Govt. Works Registration, Photo ID Proof, PAN Card,
- (ii) Work experience certificate issued by the competent authority.
- (iii) Special Condition के बिन्दु संख्या 01 व 02 पर वर्णित आवश्यक प्रमाण पत्र
- (iv) Form A, B, C & D
- (v) Bid Security, Tender Fee, Processing Fee as above

Signature of the bidder with Seal

Date:.....

Place:.....

**Annexure A: Compliance with the code of Integrity and No Conflict of Interest.**

Any person participating in a procurement process shall-

- (a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) Not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) Not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) Not indulge in any correction including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) Not obstruct any investigation or audit of a procurement process;
- (g) Disclose conflict of interest, if any; and
- (h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

**Conflict of Interest:-**

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- i. A Bidder may be considered to be in Conflict of interest with one or more parties in a bidding process if, including but not limited to;
  - a. Have controlling partners/shareholders in common; or
  - b. Receive or have received any direct or indirect subsidy from any of them; or
  - c. Have the same legal representative for purpose of the Bid; or
  - d. Have the relationship with each other, directly or through common third parties, that puts them in a position to have access have to information about or influence on the bid of another Bidder, or influence the decision of the procuring Entity regarding the bidding process; or
  - e. The bidder participates in more than one bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
  - f. The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specification of the Goods, Works or Service that are the subject of the Bid; or
  - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the procuring Entity as engineer-in-charge/consultant for the contract.

Date:

Place:

Signature of bidder

Name:

Designation:

Address:





**Annexure B: Declaration by the Bidder regarding Qualifications**  
**Declaration by the Bidder**

In relation to my/our Bid submitted to .....for procurement of  
.....in response to their Notice Inviting Bids  
No.....dated .....I/We hereby declare under Section 7 of Rajasthan  
Transparency in Public Procurement Act, 2012, that:

1. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the union and the State Government or any local authority as specification in the Bidding Document;
3. I/We have are not insolvent in receivership, bankrupt or being wound up, not have my/our affairs administrated by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceeding for any of the foregoing reasons;
4. I/We do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conducted or the making of false statement or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceeding;
5. I/We do not have a conflict of interest as specification in the Act, Rules and the bidding Document, which material affects fair competition;

Date:  
Place:

Signature of bidder  
Name:  
Address:





## Annexure C: Grievance Redressal during Procurement Process

The designation and the address of the first Appellate Authority is **Hon'ble Vice-Chancellor, RTU Kota.**

The designation and the address of the Second Appellate Authority is **Principal Secretary, Technical Education, Government of Rajasthan, Jaipur.**

### (1) Filing an appeal

If any bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the act or the rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Providing that after the declaration of a Bidder as successful the appeal may be filled only by a Bidder who has participated in procurement proceeding:

Providing further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filled only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidder Document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

### (4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) Determination of need of procurement;
- (b) Provisions limiting participation of Bidders in the Bid process;
- (c) The decision of whether or not to enter into negotiations;
- (d) Cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality.

### (5) Form of Appeal

- (a) An appeal under Para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

*Lal*

*M. K. Jaiswal*

**(6) Fee for Filing Appeal**

- (a) Fee for first appeal shall be two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

**(7) Procedure for disposal of appeal**

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be upon filing of appeal, shall issued notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date of fix hearing, the First Appellate Authority or Second Appellate Authority, as the case may be shall,-
  - (i) Hear all the parties to appeal present before him; and
  - (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

Date:  
Place:

Signature of bidder  
Name:  
Address:



**Annexure D: Additional Conditions of Contract**

**1. Correction of arithmetical errors**

Provided that a Financial Bid is substantially responsive, that Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion in the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii. If there is a error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case in the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accepted the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Deceleration shall be executed.

**2. Procuring Entity's Right to vary Quantities.**

- (i) At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit price or other terms & conditions of the Bid and the conditions of contract.
- (ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- (iii) In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fail to do so, the Procurement Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

**3. Dividing quantities among one than more Bidder at the time of award (In case of procurement of Goods)**

As a general rule all the quantities of the subject matter of procurement shall be procured fro the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Date:

Place:

Signature of bidder

Name:

Address:







## Rajasthan Technical University, Kota

राजस्थान तकनीकी विश्वविद्यालय, कोटा  
Rawatbhata Road, Akelgarh Kota – 324010

### Special Conditions

1. The Bidder shall be original manufacture of the Retro Reflective sheeting and Road furniture or specifically certifies Authorized Converter/ Applicator by the Original Manufacture and shall submit such Authorization Certificate during the bid submission. The Tenderer must obtain & must produce such authorization on the name of the work from the Manufacture. Ministry /IRC Reference-MoRTH Section 800, Page no. 333-334 Warranty and Durability .The bidder/supplier has to be the authorized converter of sheeting manufacture.
2. The Bidder shall obtain from the sheeting manufacture of Retro Reflective Sheeting a Pre-Qualification Warranty Certificate in original for Seven years /Ten years for Type IV /Type XI Sheeting Respectively and submit the same during Bid Submission.
3. The rates including all T&P and scaffolding material & for all Hight.
4. The rates cover protections of all places & things including cleaning of such places and things of all dropping & splashes of material.
5. The quality, quantity of raw material will be verified by the J. En (Civil) or A. En (Civil) or authorized official for which the documentary evidence (such as bill/invoice batch No. etc) of purchase of all material used shall be submitted on demand. Curing shall be performed as per the relevant code practices.
6. The tenderer is required to submit the previous experience of the civil work. (Related work)
7. Conditional tender, without Signature, unsealed tenders shall not be accepted. All attached documents must valid on the day of opening.
8. In case of any typographical error or misprint in nomenclature the relevant BSR shall be binding and final.
9. PWF & AR form No. RPWA 100 shall be the part of this tender document.
10. Additional term & conditions for deviation/extra item/payment and execution of work will be strictly as per the conditions of contract mentioned in PWF & AR & RTPP Act 2012 & Rules 2013, PWD Building BSR-2022 (Integrated) & Road & Bridge work BSR NH-20244(Circle-Kota)
11. The University has the right to cancel any bid without assigning any reason.
12. The payment of the work will be made as per the actual measurement of each item submitted by the contractor in bill format and verified by J.EN. (Civil) A.EN. (Civil) authority.
13. The work shall be completed as per specification/ requirement within the given time period. Otherwise necessary deduction will be made from the final payment as per provision of PWF & AR.
14. Contractor has to carried out mandatory test if required as per I.S.I/Direction of Engineer-In-Charge from the Government agency at his own cost.
15. To ensure quality of work, J.EN. (Civil) A. En. (Civil) and Estate Officer can ask the contractor to show the original bills etc. about the purchase of items. The contractor has to purchase all items from the manufacturer or the authorized dealers of the items.

*Sahil*

*(N. Dittor)*



16. Contractor has to ensure the decorum/discipline as per University norms otherwise necessary penalty shall be imposed by the J.EN. (Civil) A. En. (Civil) and Estate Officer.
17. The contractor himself will be responsible for any damage / loss due to any accident Contractor cannot claim for any kind of loss of material / man/financial loss. Contractor should depute expert, skilled and qualified man power for all civil & electrical works with all statutory precautions during work.
18. Any damage caused to property of RTU during working or due to mistake of contractor, the same will be repaired / replaced by the contractor to its original conditions. at is own cost.
19. Since the printed agreement from of the Govt. Press is not available and agreement from printed from local market is used for agreement purpose for of this work. However in case of any printed mistake or any other error. From the standard agreement form, the rules & conditions amended by Govt. time to time will be applicable if same is available & applicable for RTU.
20. Bidder must sign. on every page of bid document.
21. Defect Liability Period (D.L.P.) will be as per prevailing govt. norms.
22. Contractor has to sign works contract/agreement on Non-judicial stamp paper worth 0.15 percent of the work order amount or as per prevailing rule.
23. Additional Performance Security:- If quoted rates are below on the G-Schedule rates, the difference amount will be deposited by the bidder in RTU, which shall be returned with the final bill. (After satisfactory completion of the entire work) [Finance (G&T) Deptt. Notification Dt. 22.10.2021]
24. बिड खोलते/डाउनलोड करते समय फर्म के मालिक अथवा उनके द्वारा अधिकृत प्रतिनिधि (जिसके पास Documentary Evidence हो) को ही प्रकिया मे शामिल किया जायेगा।
25. PWF&AR के नियम 334 अनुसार अन्य राज्य सरकारो/केन्द्रीय सरकार के उपक्रमो/संगठनो के ठेकेदारो को अरजिस्ट्रीकृत ठेकेदार समझा जायेगा।
26. यदि फर्म पीडब्ल्यूडी के अतिरिक्त अन्य विभाग मे रजिस्टर्ड है तो उसे जहां वह रजिस्टर्ड है की वह सीमा जिस तक किसी भी कार्य के लिए निविदा करने हेतु योग्य (राशि अनुसार) है की प्रति संलग्न करनी होगी।

  
Estate Officer

Note: The rates have been quoted after examining the site and the various difficulties likely to be encountered (considering the University working) during the execution of work. I have also gone through the term and condition.

Date:.....



Signature of Contractor  
With Stamp

Name .....

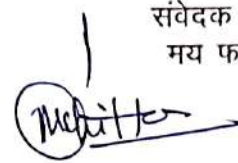
Address:.....

स्व घोषणा पत्र  
(समस्त संवेदकों के लिये)

मैं .....घोषणा करता हूँ, कि उपर्युक्त सूचना मेरी जानकारी और विश्वास के अनुसार सही है। एवं मेरे द्वारा कोई तथ्य नहीं छुपाया गया है। फर्म को कहीं भी ब्लेक लिस्टेड नहीं किया गया है। इस तथ्य से वाकिफ हूँ कि अगर मेरे द्वारा दी गई सूचना भविष्य में गलत पाई जाती है तो मेरे विरुद्ध कानूनी कार्यवाही की जा सकती है तथा मेरा निविदा प्रपत्र निरस्त माना जावेगा।

दिनांक:  
स्थान:



संवेदक के हस्ताक्षर  
मय फर्म की मोहर  


**Power of attorney of the representative of a firm**

**Annexure-G**

Power of attorney for Authorized representative.

The firm M/s.....authorize the following Representative to sign & submit the tender document, negotiate terms & conditions for the contract to sign the contract to deal with the RTU Kota to issue & receive correspondence related to all matters of the tender “.....” on single point responsibility basis with defect liability period as per rules of Rajasthan Technical University, Kota.

We/M/s. \_\_\_\_\_ undertake the responsibility due to any act of the representative appointed hear by

**For Partnership Firm's**

S.No.	Name of the All Partner	Signature of Partner with Seal
1		
2		
3		
4	Name and Designation of the Person Authorized	
5	Attested Signature of the Authorized Representative.	

**For Limited Firm's**

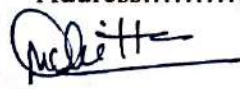
Name and Designation of the Person Authorized	
Firm	
Address	
Telephone No./Mobile No.	
Fax No.	
Telex No.	
Authority By Which the powers is delegated	
Attested Signature of the Authorized Representative.	
Name and Designation of Person attesting the signatures.	

Date:.....



Signature of Contractor  
With Stamp

Name .....  
Address:.....



Annexure -H

राशि रु. 100/- के स्टॉप पर व नोटेरी आवश्यक

शपथ पत्र

प्रमाणित किया जाता है कि मेरे बैंक खाते (Current Account) का विवरण निम्न प्रकार से है:-

1. फर्म/खातेदार का नाम:
2. खाता संख्या (Current Account No.) :
3. बैंक का नाम:
4. ब्रांच का पता:
5. आई.एफ.एस.सी. कोड:

मेरा उक्त बैंक खाता चालू है। मैं कार्य का भुगतान उक्त बैंक विवरण अनुसार ही लूंगा।

दिनांक:

स्थान:

फर्म/ संवेदक के हस्ताक्षर  
मय फर्म की मोहर

नाम:

पता:

नोट:- उक्त Annexure -H को पूर्णत भरना अनिवार्य है अपूर्ण रहने की अवस्था मे निविदा को निरस्त कर दिया जावेगा।



