



Rajasthan Technical University, Kota

राजस्थान तकनीकी विश्वविद्यालय, कोटा

Rawatbhata Road, Akelgarh Kota - 324010
Ph No.-0744-2473014, 2473931 email- coe@rtu.ac.in

No. F-(23)/EXAM-CONDUCT/2022-23/5.216/10306-12

Dated: 24/11/2022

OFFICE ORDER

As per the resolution of 27th Finance Committee (FC) vide its agenda no. 27.19 taken in its meeting held on 30.03.2022 and subsequent approval of Board of Management (BOM) in its meeting held on dated 23.11.2022 vide its resolution no. BOM-41.5, the University Examination Fee and Various Documents Fee are hereby revised/increased as follows :-

I. Examination Fees:-

Course	Particulars/Heads	Existing Fee	Revised Fee (w.e.f. Academic Session 2022-23 onwards)
Under Graduate	Main Exam:- For examination conducted annually	Rs.1600/- each examination for annual scheme	Rs.1800/- each examination for annual scheme
	For examination conducted per semester without project work	Rs.1600/-each semester	Rs.1800/-each semester
	For examination conducted per semester with project work	Rs.1600/-each semester	Rs.1800/-each semester
	Back Exam. For examination conducted annually & Semester	Rs. 600/- each subject with maximum equal to fee for main examination	Rs. 700/- each subject with maximum equal to fee for main examination
	Back Project Exam.	Rs. 600/- each subject	Rs. 700/- each subject
	Improvement in sessional and /or term tests	Rs.120/- each subject	Rs.140/- each subject
Post Graduate Degree & Diploma	Main Exam. For examination conducted annually	Rs.2400/- each Examination for annual scheme	Rs.2650/- each Examination for annual scheme
	For examination conducted per semester	Rs.1900/-each semester	Rs. 2100/-each semester
	Back Exam. For examination conducted annually & for examination conducted per semester	Rs. 600/- each subject with maximum equal to fee for main examination	Rs. 700/- each subject with maximum equal to fee for main examination
	Improvement in sessional and /or term tests	Rs.300/- each subject	Rs. 350/- each subject
	Thesis/Project /Dissertation Submission Fee	Rs. 1500/- each student	Rs. 1750/- each Student
	Re- Submission of Thesis/Project /Dissertation Fee (If, review was suggested by previous external examiner)	Rs. 3500/- each student	Rs. 4000/- each Student
Revaluation Fee	Revaluation Fee	Rs. 600/- each subject/Paper	Rs. 700/- each subject/Paper

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Rajasthan Technical University, Kota

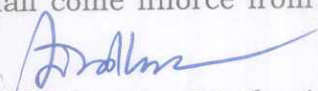
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II. Various Documents Fees:-

Sr. No.	Documents/Items	Existing Fee	Revised Fee	
01	Duplicate Mark Sheet For Annual / Semester Examination	Rs. 400/- Each Mark Sheet	Rs. 450/- Each Mark Sheet	
02	Duplicate Copy of Consolidated Mark Sheet for the Course/Programme	Rs. 900/- Each	Rs. 950/- Each	
03	Duplicate Copy of Provisional Certificate for the Course/ Programme	Rs. 900/- Each	Rs. 950/- Each	
04	Duplicate Copy of Migration Certificate for the Course/Programme	Rs. 900/- Each	Rs. 950/- Each	
05	Duplicate Degree	Rs. 2000/- Each	Rs. 2200/- Each	
06	Degree on urgent basis (prior to convocation)	Rs. 2500/- Each Student	Rs. 2750/- Each Student	
07	Issuance of Verified and Sealed Transcript	Semester Wise	Rs. 500/- Each Set	Rs. 550/- Each Set
		Subject Wise	Rs. 800/- Each Set	Rs. 900/- Each Set
08	Attestation/ Verification of Genuineness of Student Record	Attestation of Documents	Rs. 300/- per document	Rs. 300 /- per document
		* Verification of Student Record through Employer/ Verifying Agency	Rs. 700/- per student per course	Rs. 700 /- per student per course
09	Correction in Mark Sheet/ Degree	Rs. 250/- Each Document	Rs. 250/- Each Document	
10	Change of Name of Student	Rs. 1850/- Each Student	Rs. 2000/- Each Student	
11	Change of Branch of Student	Rs. 600/- Each Student	Rs. 700/- Each Student	
12	Change of College of Student	Rs. 2000/- Each Student	Rs. 2200/- Each Student	
13	Migration Certificate	Rs. 300/- Each	Rs. 350/- Each	

Note:- The revised examination fee shall come inforce from the Academic Session 2022-23 Examinations and the revised fee for obtaining various documents shall come inforce from the date of issue this order.


(Prof. Dharendra Mathur)
Controller of Examination

Copy to:- For information and necessary action please-

1. P.S. to HVC, RTU, Kota
2. Dean of All Faculty RTU, Kota
3. Dean, Faculty Affairs, RTU, Kota
4. Dean, Academic Affairs, RTU, Kota
5. Dean, Student Welfare, RTU, Kota
6. Registrar, RTU, Kota
7. Comptroller, RTU, Kota
8. DR (Exam), RTU, Kota
9. Director/Principal, All Affiliated Institutions
10. All ARs (Exam), RTU, Kota
11. Web Master- to upload on RTU website
12. Data Processing Agency, RTU
13. Student Help Line, RTU


(Satya Pal Yadav)
Assistant Registrar (Exam)

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