



RAJASTHAN TECHNICAL UNIVERSITY

क्र० : रातवि/एफ(17)अका०/बोम-39/2021/1603-08

दिनांक 15.09.2021
17.

कार्यालय आदेश

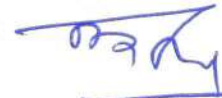
39वीं प्रबंध मण्डल बैठक के एजेण्डा क्र० 39.19 के द्वारा राज्य में संचालित अभियांत्रिकी महाविद्यालयों/तकनीकी शिक्षण संस्थानों में अध्ययनरत छात्रों को एक संस्थान से दूसरे संस्थान में स्थानान्तरण के बाबत राज्य सरकार द्वारा अग्रेषित नीति को अनुमोदित किया गया है।

राजस्थान तकनीकी विश्वविद्यालय द्वारा उक्त स्थानान्तरण नीति को "Regulations for the Transfer of Students at Rajasthan Technical University-2021" के नाम से सत्र 2021-22 से लागू किया जाता है।

हस्ता०
कुलसचिव

प्रतिलिपी निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु :

1. निजी सचिव, माननीय कुलपति महोदय
2. निजी सचिव, कुलसचिव महोदय
3. समस्त डीन, राज० तक० विश्व० कोटा
4. विश्वविद्यालय से सम्बद्ध समस्त संस्थान
5. वेबमास्टर
6. गार्ड फाईल


कुलसचिव 17/9/21



Rajasthan Technical University, Kota

“Regulations for the Transfer of Students at Rajasthan Technical University 2021”

R-1.0 Title

These regulations shall be called as **Regulations for the Transfer of Students at Rajasthan Technical University 2021**”.

They shall be deemed to have come into force from the date of approval from Board of Management.

R-2.0 Purpose

The purpose of this policy is to provide the provision for permanent transfer of students after completion of first year/II semester against the vacant seats position as applicable.

R-3.0 Applicability

- 3.1 These regulations are applicable to the regular UG/PG students who have completed first year/II semester as applicable.
- 3.2 University means any university set up by an act passed by the parliament or by the Legislative Assembly of a State.
- 3.3 The students may be allowed for –
 - (a) Change of college within the university in the state.
 - (b) Change of university within the state.
 - (c) Change of both college and university in the state.
 - (d) Change of college and/or university out of state.

R-4.0 Scope

These regulations are applicable to all Universities and/or Institutions within and outside the state. However, these regulations will apply only to cases where the student wants to get transferred to a

college/university under the purview of Technical Education Department of Government of Rajasthan.

R-5.0 Eligibility Criteria for the student(s) transfer

- 5.1 Inter-University or Intra-University (between two colleges affiliated to same university) transfer shall be permitted for the following cases by the standing transfer committee of the university before the start of IInd year/IIIrd semester, IIIrd year/Vth semester, IVth year/VIIth semester, Vth year/IXth semester for all the courses for students who have cleared all the papers till previous semester.
- (i) Transfer of parent(s)/settlement after retirement of the employees of State/Central Government.
 - (ii) Student suffering from serious/non-curable disease.
 - (iii) Death of parent(s) in an accident or from serious/non-curable disease like Cancer, AIDS etc.
 - (iv) Candidate is physically disabled by more than 40%.
 - (v) Girl student where girl's hostel is not provided by the institute.
 - (vi) Student with any other unavoidable circumstances.

Standing committee of the university shall be competent to allow transfer of students on the basis of above reasons. If transfer is requested for any other reason, the standing committee shall forward the case to state government for its approval after examining other eligibility conditions.

However, following additional guidelines shall also be considered :

- (vii) In case of one seat and more than one student applying, preference will be given to student having higher merit based on JEE (Mains) score.
- (viii) No student will be allowed for the transfer if any disciplinary/unfair means case was registered against the student during previous years of his/her studies in the college/university.
- (ix) The student transfer shall not be allowed in the same city where the student is pursuing his/her studies.

- (x) The student should fulfill the eligibility criteria of admission for that program/course, as per AICTE norms.
- (xi) The Rajasthan Technical University and Bikaner Technical University are running all the courses in semester scheme having Choice Based Credit System (CBCS). Therefore, inter-university transfer shall be allowed only if the lending university is also running the program/course in semester scheme and have Choice Based Credit System and it is duly recognized by UGC and AICTE. The course should also be approved by AICTE/COA.
- (xii) NOC from lending University and lending college is necessary.
- (xiii) Transfer of the student is only applicable when there is clear cut vacant seat available in recipient university/recipient college in the concerned branch/course/program within the approved intake sanctioned by AICTE/COA.
- (xiv) The student shall only be allowed for transfer if he/she has passed all the prescribed papers up to the completion of previous semester examinations. The student applying for transfer will be required to qualify the non-equivalent papers, if any. The non-equivalence of the papers shall be decided by the competent committee by the recipient university.
- (xv) The credit transfer for transferred student from lending university to recipient university shall be done by the recipient university through its established mechanism.
- (xvi) Submission of application for university transfer does not confer any right and claim by the candidate for such transfer.
- (xvii) Students studying in Engineering Colleges being run in autonomous society mode by Government will be considered for transfer only to other engineering college being run in the same nature.

R-6.0 The student desirous of change of college/university shall submit his application to the recipient university with all necessary documents. In case, the desired transfer is between two engineering colleges affiliated to same university then the application shall be submitted to affiliating university.

The application so submitted shall be put up before the standing committee for student transfer within 15 days of submission.

The committee shall record its decision, intimation of the decision shall be sent to the applicant, lending university/college and recipient college.

Present college must transfer the caution money to the transferred college immediately after the transfer order.

- (i) Present college must submit transfer certificate to the respective university. Thereafter, the college where the student is transferred will have to take the whole responsibility of the student.
- (ii) The transfer order will be issued by his/her university within 25 days after receipt of application forms.
- (iii) Required documents to be submitted at the time of submission of the application :
 - (a) A copy of proof for the transfer/settlement of parent(s) working in State/Central Govt.
 - (b) In the event of illness of student/parent(s), a certificate stating opinion by medical board being constituted in the hospital where he is being treated.
 - (c) In the event of death of parent(s) during the study, death certificate, in original issued by Government Authority.
 - (d) No objection certificate (NOC) from the Registrar/Competent Authority of the lending university from where student has cleared his/her last examination/semester which shall also state that no disciplinary action/enquiry is pending against him/her.
 - (e) Marks transfer (TR)/mark sheet issued by Controller of Examinations, as a proof that student has passed out all the papers till previous semester.
 - (f) No objection certificate (NOC) from the Registrar/Competent Authority of the affiliated institute of the recipient university to which student wants transfer.
 - (g) Any other documents in support of request application as deemed fit.
 - (h) Student must submit NOC from the Principal/Director of his/her present college and from the Principal/Director of the college where he/she wants to be transferred.

R-7.0 Interpretation of Guidelines

Technical Education Department, GOR shall be the sole competent authority to interpret provisions and pass such order(s) as deemed appropriate and essential to facilitate the implementation of guidelines for the purpose of effective control and administration of the universities as a whole.